

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

MAY 26, 2015
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Sana G. Booker, Brooke E. Folkers, Tanuja R. Sheth, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. May 19, 2015, Meeting

Ms. Folkers moved to accept the minutes of the May 19, 2015, Board of Works meeting.
Ms. Sheth seconded the motion

The motion was adopted.

2. NEW BUSINESS

a. Escrow Release: Layne Heavy Civil, Inc. – 2014 Wastewater Treatment Plant Projects – WWTU

WWTU Director Henderson requested the Board's approval to have Clerk-Treasurer Rhodes sign an escrow release letter to send to Lafayette Bank & Trust for a partial release of retainage. He explained that this ties into the substantial completion certificate approved last week for the 2014 Wastewater Treatment Plant Projects. He stated that we will be releasing \$48,250.00. This allows us to hold a small amount of retainage for the small punch list on this project. He stated that Layne Heavy Civil has done excellent work with the phosphorus and wet weather facility improvements project.

Ms. Folkers moved that the escrow release for Layne Heavy Civil, Inc. be approved. Mr. Speaker seconded the motion.

The motion was adopted.

b. Hire: Part-Time Lab Technician – Matthew Cooper – WWTU

Director Henderson requested approval to hire Matthew Cooper as a part-time lab technician effective June 1, 2015, at a rate of \$11.50 per hour.

Ms. Booker moved that hire of Matthew Cooper be approved. Ms. Sheth seconded the motion.

The motion was adopted.

c. 2014 SRF Loan Disbursement Request No.13: Sheraton and Fairway Knolls Lift Station Improvements – Bowen Engineering Corporation – WWTU

Director Henderson requested approval for 2014 SRF Loan Disbursement Request No. 13 in the amount of \$259,009.00 to Bowen Engineering.

Mr. Speaker moved that 2014 SRF Loan Disbursement Request No. 13 be approved.
Ms. Booker seconded the motion.

The motion was adopted.

d. Policy Approval: Training and Use of Naloxone [Narcan] – Police and Fire

Police Chief Dombkowski stated that both the Police and Fire Departments had training last week on administering naloxone in the field if needed. He stated that as customary, a policy was written. He requested approval for the policies.

Mr. Speaker moved that policies for the Training and Use of Naloxone be approved. Ms. Booker seconded

Mayor Dennis thanked Chief Dombkowski and Fire Chief Heath for their vision and understanding of the need. He stated that oftentimes in a community like this there is not an expectation 2what anything like this is going to happen, but the worst thing that can happen is for us to not be prepared in the event that it does. He also thanked the Police and Fire staff. He stated that oftentimes when introducing a new program to an institution it can sometimes be met with a degree of reluctance. He stated that he knows for a fact that the staff welcomes this because one thing about our emergency services in West Lafayette is that we care about our citizenry. He stated that the departments do an excellent job of making sure that what we bring to the game is going to make sure that it is a safe community, and we have the potential now to save lives.

Chief Dombkowski stated that the bottom line is that we want to give our people tools to do their job.

Ms. Folkers asked how often the training is updated.

Chief Dombkowski stated that it will be annual training for the Police Department

Chief Heath stated that it is also annual training for the Fire Department. He explained that the Medical Director, Dr. Michael Kupon, comes in and reviews protocols every December, so it will be reviewed again then.

Mayor Dennis stated that it warms his heart to see Police and Fire getting along so well.

The motion was adopted.

e. Claims

- i. AP Docket \$282,592.86

Ms. Folkers moved that the claims be approved. Ms. Sheth seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

f. Informational Items

- i. Project Payment List – WWTU

There were no questions or comments about the listing.

- ii. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

- iii. Park Board Dockets

There were no questions or comments about the listing.

► Engineering Assistant Garrison stated we have all of our projects starting up. He reported that Cumberland Avenue is still difficult and it will be up to two weeks depending on weather. He stated that Cumberland Avenue will be closed at Salisbury Street beginning June 1. By avoiding through-traffic at that point, it will allow the construction of the Salisbury intersection one-half at a time and lessen blocked traffic. He explained that at that time Salisbury will have unrestricted flow with the signal turned off.

Mayor Dennis stated that we are doing this in a very efficient way, though it seems counterintuitive to believe so. He stated that it is almost like getting a tooth pulled with the expectation of immediate pain with the understanding that it will go away quicker if we just shut this down and get it put back together as quickly as possible.

Engineering Assistant Garrison stated that one benefit is that it will leave Cumberland to local traffic only at this point, which will help both with construction and with getting people in and out of their houses. He reported that on Happy Hollow Road, the box culvert is back in, and they are scheduled to pave later this week. He stated that Phase 2 will start on June 1, which involves the endeavor of closing River Road at Happy Hollow Road. He explained that they will be raising the grade so that the flood plain currently there will go away when the river rises, and this will hopefully leave Happy Hollow Road open year-round moving forward. He stated that during the construction there will be no through-traffic and a detour is setup. This project is predicted to last approximately six weeks. He reported that Northwestern Phase 4 is starting today, which is realigning the road, curb work, safety improvements, lighting, and new signals at Grant Street and Cherry Lane intersections. He reported that the 5th and 6th Street Project is starting up today as well with curb, sidewalk, and resurfacing work.

► Public Works Director Buck thanked Engineering Assistant Garrison for his work in coordinating that start-up of construction. He thanked the Police and Fire Departments for being engaged and keeping informed.

► Councilor Hunt stated that as a retired nurse she is very pleased with the Narcan policy. She reported that the Council meeting is June 1, and the Pre-Council meeting is this Thursday, May 28.

► Hire: Parks Director – Jon Munn – Parks

Parks Assistant Superintendent Ainsworth requested approval to hire Jon Munn as Parks Director effective June 1, 2015, with a bi-weekly salary of \$1,985.63.

Mr. Speaker moved that hire of Jon Munn as Parks Director be approved. Ms. Booker seconded the motion.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.